



CITY OF LODI
COUNCIL COMMUNICATION

AGENDA TITLE: Approve Plans and Specifications and Authorize Advertisement for Bids for Water Meter Program – Non-Residential Phase

MEETING DATE: December 18, 2013

PREPARED BY: Public Works Director

RECOMMENDED ACTION: Approve plans and specifications and authorize advertisement for bids for Water Meter Program – Non-Residential Phase.

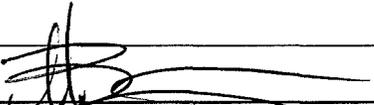
BACKGROUND INFORMATION: At the May 2, 2007 City Council meeting, the Water Meter Retrofit Policy was adopted. The primary objectives of the Water Meter Retrofit Policy were to accelerate the installation of residential water meters and shorten the time period during which customers would be paying for water on flat rate versus on usage base.

At the October 20, 2010 City Council meeting, a seven-year construction phasing was approved and the property owner meter payment was capped at \$300 per parcel. Having constructed the first three of seven phases of the residential meter program, it is now appropriate to begin placing meters at all unmetered non-residential service locations. These locations include commercial, industrial, City buildings, City parks, City landscape areas, residential common areas, commercial common areas, industrial common areas and other water services.

Plans and specifications have been prepared that requires the contractor to perform parcel investigation, meter installation, meter right-sizing, and documentation at approximately 917 parcels. Limited information is available from City records regarding the existing conditions and, therefore, it is difficult to specify the work required to construct a new water meter assembly at these 917 parcels. A detailed list of bid items has been prepared listing the various components and sizes required for a complete meter assembly. The contractor will be paid based upon actual work performed at each location.

In addition, the contractor will be required to investigate 513 parcels where the City's data is incomplete or uncertain as what type of meter exists, the location of the service, and related information. This information will be used to determine if an existing meter needs to be replaced in a future phase or if a new meter assembly needs to be installed as part of this phase.

At the completion of the Non-Residential Phase, billings will be issued to the property owner for the meter installed. The amount of the charge based upon meter size will be in accordance with yet-to-be-issued City Council direction. The payment responsibility will fall upon the property owner at the time the billing is issued and not the property owner at the time the meter is installed. The lag between the time the meter is installed and the billing issued should be no more than nine months.

APPROVED: 
Konradt Bartlam, City Manager

The project area for the Non-Residential Phase is the entire City. Plans and specifications for the project are on file in the Public Works Department. The planned bid opening date is February 6, 2014.

FISCAL IMPACT: None. The water rate schedule for the water meter program is designed and implemented to be revenue neutral.

FUNDING AVAILABLE: Funding will be identified at project award.



F. Wally Sandelin
Public Works Director

FWS/pmf

cc: Larry Parlin, Deputy Public Works Director – Utilities
Tony Valdivia, RMC Water and Environment

CITY COUNCIL

PHIL KATZAKIAN, Mayor
LARRY D. HANSEN,
Mayor Pro Tempore
BOB JOHNSON
JOANNE L. MOUNCE
ALAN NAKANISHI

CITY OF LODI
PUBLIC WORKS DEPARTMENT

CITY HALL, 221 WEST PINE STREET
P.O. BOX 3006
LODI, CALIFORNIA 95241-1910
(209) 333-6706
FAX (209) 333-6710
EMAIL pwdept@lodi.gov
<http://www.lodi.gov>

KONRADT BARTLAM
City Manager
RANDI JOHL-OLSON
City Clerk
D. STEVEN SCHWABAUER
City Attorney
F. WALLY SANDELIN
Public Works Director

December 12, 2013

Tony Valdivia
RMC Water and Environment
2001 N. Main Street, Ste. 400
Walnut Creek, CA 94596

SUBJECT: Approve Plans and Specifications and Authorize Advertisement for Bids for Water Meter Program – Non-Residential Phase

Enclosed is a copy of background information on an item on the City Council agenda of Wednesday, December 18, 2013. The meeting will be held at 7 p.m. in the City Council Chamber, Carnegie Forum, 305 West Pine Street.

This item is on the consent calendar and is usually not discussed unless a Council Member requests discussion. The public is given an opportunity to address items on the consent calendar at the appropriate time.

If you wish to write to the City Council, please address your letter to City Council, City of Lodi, P. O. Box 3006, Lodi, California, 95241-1910. Be sure to allow time for the mail. Or, you may hand-deliver the letter to City Hall, 221 West Pine Street.

If you wish to address the Council at the Council Meeting, be sure to fill out a speaker's card (available at the Carnegie Forum immediately prior to the start of the meeting) and give it to the City Clerk. If you have any questions about communicating with the Council, please contact Randi Johl, City Clerk, at (209) 333-6702.

If you have any questions about the item itself, please call me at (209) 333-6706.


for: F. Wally Sandelin
Public Works Director

FWS/pmf

Enclosure

cc: City Clerk