

**LODI CITY COUNCIL  
SHIRTSLEEVE SESSION  
CARNEGIE FORUM, 305 WEST PINE STREET  
TUESDAY, AUGUST 7, 2012**

A. Roll call by City Clerk

A Special Informal Informational Meeting ("Shirtsleeve" Session) of the Lodi City Council was held at the Lodi Animal Shelter, 1345 West Kettleman Lane, Lodi, on Tuesday, August 7, 2012, commencing at 7:00 a.m.

Present: Council Member Hansen, Council Member Johnson, Council Member Katzakian, Mayor Pro Tempore Nakanishi, and Mayor Mounce

Absent: None

Also Present: City Manager Bartlam, City Attorney Schwabauer, and City Clerk Johl

B. Topic(s)

B-1 Lodi Animal Shelter Facility Tour (PD)

The City Council received a walking tour of the Animal Shelter Facility located at 1345 Kettleman Lane. The tour was led by Animal Services Supervisor Jennifer Bender. Also present were Police Chief Mark Helms, Lieutenant Steve Carillo, and People Assisting Lodi Shelter representative Nancy Allumbaugh. General topics of discussion included the pet intake and adoption process, facility improvements, and the overall needs of the shelter.

C. Comments by public on non-agenda items

None.

D. Adjournment

No action was taken by the City Council. The meeting was adjourned at 7:45 a.m.

ATTEST:

Randi Johl  
City Clerk



**DECLARATION OF POSTING**

On Thursday, August 2, 2012, in the City of Lodi, San Joaquin County, California, a copy of the August 7, 2012, Special Shirtsleeve Session agenda (attached and marked as Exhibit A) was posted at 1345 W. Kettleman Lane, Lodi.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 2, 2012, at Lodi, California.

ORDERED BY:

**RANDI JOHL  
CITY CLERK**

Posted by:

  
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JENNIFER BENDER  
ANIMAL SERVICES SUPERVISOR



**CITY OF LODI  
COUNCIL COMMUNICATION**

**AGENDA TITLE:** Lodi Animal Shelter Facility Tour

**MEETING DATE:** August 7, 2012

**PREPARED BY:** Chief of Police

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**RECOMMENDED ACTION:** Lodi Animal Shelter Facility tour.

**BACKGROUND INFORMATION:** The Shirtsleeve Session will convene at the Lodi Animal Shelter Facility, located at 1345 West Kettleman Lane.

The Lodi Animal Shelter was built in the 1960s and served as a temporary holding facility for stray animals. The facility is now being used as a holding and housing facility for animals. Staff and volunteers provide care for the animals and while promoting and conducting animal adoptions.

A portable structure was added to the facility in 2001 and serves as the Animal Shelter Office. Space in the original facility was converted to provide more housing for adoptable animals. In 2006 the People Assisting Lodi Shelter (PALS) added a portable structure and opened an adoption center staffed by PALS volunteers. In 2008, a dog exercise yard was constructed at the facility which was also funded through the PALS volunteer program.

A brief presentation of the Animal Shelter layout and services will be provided. Attendees will gain insight into what happens to injured, lost or found pets; the pet adoption process; responsible pet ownership and the basic care of shelter animals. Attendees will tour the Animal Shelter facility including main animal housing facility, PALS Adoption Center, and the shelter's dog exercise yard.

**FISCAL IMPACT:** Not applicable

**FUNDING AVAILABLE:** Not applicable

Handwritten signature of Mark Helms in black ink.

Mark Helms  
Chief of Police

MH/pjt

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APPROVED:

Handwritten signature of Konradt Bartlam in black ink.  
Konradt Bartlam, City Manager