

RESOLUTION NO. 2002-130

A RESOLUTION OF THE LODI CITY COUNCIL  
AUTHORIZING CONTRACT FOR DOCUMENT  
CONVERSION SERVICES

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WHEREAS, Lodi Municipal Code §3.20.070 authorizes dispensing with bids for purchases of supplies, services, or equipment when it is in the best interest of the City to do so; and

WHEREAS, on July 10, 1998, the State of California Department of General Services awarded competitively-bid master services agreement No. 5-98-70-01 to BMI Imaging Systems, of Sacramento, California, for document conversion services (paper to microfilm, paper to digital, and microfilm to digital); and

WHEREAS, the Community Development Department has approximately 33,000 documents archived on 35mm microfilm. Transfer of these documents to digital format would save staff time in accessing permits and would allow for backup copies of documents to be stored on both CD's and computer hard drives, thus providing a more efficient method of storage; and

WHEREAS, cost for this service is approximately \$0.167 per image, and cost is estimated not to exceed \$6,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Lodi City Council does hereby authorize the City Manager to execute contract for document conversion services for the Community Development Department with BMI Imaging Systems, of Sacramento, California, in an amount not to exceed \$6,000.00.

Dated: June 19, 2002

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I hereby certify that Resolution No. 2002-130 was passed and adopted by the Lodi City Council in a regular meeting held June 19, 2002 by the following vote:

AYES: COUNCIL MEMBERS – Hitchcock, Howard, Land, and Mayor Pennino  
NOES: COUNCIL MEMBERS – None  
ABSENT: COUNCIL MEMBERS – Nakanishi  
ABSTAIN: COUNCIL MEMBERS – None

  
SUSAN J. BLACKSTON  
City Clerk